



## **WAITLISTING PROCESS**

The registration process for Fall 2020 begins on April 7. If the course that you are attempting to enroll in is at its full capacity, you may request to be waitlisted. Waitlist procedures vary according to departments. Follow one of the links within the Table of Contents by using CTRL + click.

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# THE SCHOOL OF THE ARTS AND COMMUNICATION

## Art Education (AAE)

**Contact:** Olivia Burton, Program Assistant  
burtono1@tcnj.edu

**Method:** Use online form  
[https://tcnj.co1.qualtrics.com/jfe/form/SV\\_786sQYOhq3QvI0J](https://tcnj.co1.qualtrics.com/jfe/form/SV_786sQYOhq3QvI0J)

## Art History (AAH)

**Contact:** Olivia Burton, Program Assistant  
burtono1@tcnj.edu

**Method:** Use online form  
[https://tcnj.co1.qualtrics.com/jfe/form/SV\\_786sQYOhq3QvI0J](https://tcnj.co1.qualtrics.com/jfe/form/SV_786sQYOhq3QvI0J)

## Communication Studies (COM)

*Majors / Minors may pre-register for up to 2 courses during pre-registration period*

**Contact:** Kay Potucek, Program Assistant  
potucekk@tcnj.edu

**Method:** No waitlist  
Permission by instructor on case-by-case basis

## Interactive Multimedia (IMM)

*First-year majors are pre-registered*

**Contact:** Rachel Lichtenberg, Program Assistant  
lichtenr@tcnj.edu

**Method:** Use online form  
<https://imm.tcnj.edu/resources/waitlist/>

## Journalism & Professional Writing (JPW)

*First-semester majors are pre-registered*

**Contact:** Rosa Rodriguez, Program Assistant  
rodrigro@tcnj.edu

**Method:** Each professor maintains waitlist

## Music (MUS)

**Contact:** Tanisha Wells, Program Assistant  
wellst@tcnj.edu

**Method:** Not waitlist; Permission by instructor on a case-by-case basis

## Visual Arts (AAV)

**Contact:** Olivia Burton, Program Assistant  
burtono1@tcnj.edu

**Method:** Use online form  
[https://tcnj.co1.qualtrics.com/jfe/form/SV\\_786sQYOhq3QvI0J](https://tcnj.co1.qualtrics.com/jfe/form/SV_786sQYOhq3QvI0J)

## Visual Performing Arts (VPA)

**Contact:** Erica Kalinowski, Assistant Dean  
ekalinow@tcnj.edu

**Method:** Not waitlist; Permission by instructor on a case-by-case basis; instructor will communicate directly with Assistant Dean Kalinowski

# THE SCHOOL OF BUSINESS

## Accounting (ACC)

**Contact:** Dr. Bea Chiang, Department Chair  
bchiang@tcnj.edu

**Method:** No waitlist  
Permission of Chair on case-by-case basis

## Economics (ECO)

**Contact:** Dr. Subarna Samanta, Department Chair  
ssamanta@tcnj.edu

**Method:** No waitlist  
Permission of Chair on case-by-case basis

## Finance (FIN)

**Contact:** Dr. Seung Hee Choi, Department Chair  
choi@tcnj.edu

**Method:** No waitlist  
Permission of Chair on case-by-case basis

## Information Systems Technology (IST)

**Contact:** Dr. Bea Chiang, Department Chair  
bchiang@tcnj.edu

**Method:** No waitlist  
Permission of Chair on case-by-case basis

## Interdisciplinary Business (INB)

**Contact:** Dr. John McCarty, Department Chair  
mccarty@tcnj.edu

**Method:** No waitlist  
Permission of Chair on case-by-case basis

## **Management (MGT)**

**Contact:** Dr. Joao Neves, Department Chair  
neves@tcnj.edu

**Method:** No waitlist  
Permission of Chair on case-by-case basis

## **Marketing (MKT)**

**Contact:** Dr. John McCarty, Department Chair  
mccarty@tcnj.edu

**Method:** No waitlist  
Permission of Chair on case-by-case basis

## **Other (BUS)**

**Contact:** Dr. John McCarty, Department Chair  
mccarty@tcnj.edu

**Method:** No waitlist  
Permission of Chair on case-by-case basis

# THE SCHOOL OF EDUCATION

## Elementary & Early Childhood Education

### Early Child Education (ECE)

**Contact:** Dr. James Beyers, Department Chair  
beyers@tcnj.edu

**Method:** No waitlist

### Elementary Education (ELE)

**Contact:** Dr. James Beyers, Department Chair  
beyers@tcnj.edu

**Method:** No waitlist

### Elementary Education (ELEM)

**Contact:** Dr. James Beyers, Department Chair  
beyers@tcnj.edu

**Method:** No waitlist

## Secondary Education (SED)

**Contact:** Dr. Brian Girard, Department Chair  
girarb@tcnj.edu

**Method:** No waitlist

## Special Education

### American Sign Language (ASL)

**Contact:** Dr. Shri Rao, Department Chair  
raos@tcnj.edu

**Method:** No waitlist

### Reading & Language Arts (RAL)

**Contact:** Dr. Shri Rao, Department Chair  
raos@tcnj.edu

**Method:** No waitlist

### Speech & Language (SLP)

**Contact:** Dr. Shri Rao, Department Chair  
raos@tcnj.edu

**Method:** No waitlist

### Special Education (SPE)

**Contact:** Dr. Shri Rao, Department Chair  
raos@tcnj.edu

**Method:** No waitlist

## **Education of the Deaf & Hard of Hearing**

### **Deaf & Hard of Hearing (DFHH)**

**Contact:** Dr. Shri Rao, Department Chair  
raos@tcnj.edu

**Method:** No waitlist

### **Deaf & Hard of Hearing (DHH)**

**Contact:** Dr. Shri Rao, Department Chair  
raos@tcnj.edu

**Method:** No waitlist

## **Other (EFN)**

**Contact:** Dr. Brian Girard, Department Chair  
girarb@tcnj.edu

**Method:** No waitlist

# THE SCHOOL OF ENGINEERING

*Engineering majors are preregistered into required science courses only as per the recommended 4-year semester-by-semester plan.*

## Biomedical Engineering (BME)

**Contact:** Dr. Christopher Wagner, Department Chair  
wagnerc@tcnj.edu

**Method:** Use online form  
<https://engineering.tcnj.edu/resources/current-students/registration-assistance/>

## Civil Engineering (CIV)

**Contact:** Dr. Michael Horst, Department Chair  
horst@tcnj.edu

**Method:** Use online form  
<https://engineering.tcnj.edu/resources/current-students/registration-assistance/>

## Electrical & Computer Engineering (ELC)

**Contact:** Dr. Anthony Deese, Department Chair  
deesea@tcnj.edu

**Method:** Use online form  
<https://engineering.tcnj.edu/resources/current-students/registration-assistance/>

## Mechanical Engineering (MEC)

**Contact:** Dr. Manish Paliwal, Department Chair  
paliwal@tcnj.edu

**Method:** Use online form  
<https://engineering.tcnj.edu/resources/current-students/registration-assistance/>

## **Integrative STEM Education (ETE, TED, TST)**

**Contact:** Dr. Manuel Figueroa, Department Chair  
figueroa@tcnj.edu

**Method:** Use online form  
<https://engineering.tcnj.edu/resources/current-students/registration-assistance/>

## **General Engineering (ENG)**

**Contact:** Biomedical, Civil, Electrical and Computer and Mechanical Engineering department chairs (dependent on course content)

**Method:** Use online form  
<https://engineering.tcnj.edu/resources/current-students/registration-assistance/>

# THE SCHOOL OF HUMANITIES & SOCIAL SCIENCES

## African American Studies (AAS)

*Majors / Minors are pre-registered*

**Contact:** Chris Smith, Program Assistant  
smithch@tcnj.edu  
Dr. Piper Williams, Program Advisor  
williamp@tcnj.edu

**Method:** No waitlist

## Criminology (CRI)

*Majors / Minors are not pre-registered*

**Contact:** Chris Smith, Program Assistant  
smithch@tcnj.edu

**Method:** Contact Chris Smith

## English

### Comparative Literature (CMP)

*Some minors are pre-registered*

**Contact:** Dr. Harriet Hustis, Faculty Coordinator  
hustis@tcnj.edu

**Method:** No waitlist

### Creative Writing (CWR)

*Some minors are pre-registered*

**Contact:** Prof. Jess Row, Faculty Coordinator  
row@tcnj.edu  
Dr. Diane Steinberg, Associate Chair  
dsteinberg@tcnj.edu

**Method:** No waitlist

## English Secondary Education (EED)

*Some majors are pre-registered*

**Contact:** Dr. Emily Meixner, Faculty Coordinator  
meixner@tcnj.edu  
Diane Steinberg, Associate Chair  
dsteinberg@tcnj.edu

**Method:** No waitlist

## English Literature (LIT)

*Some majors / minors are pre-registered*

**Contact:** Diane Steinberg, Associate Chair  
dsteinberg@tcnj.edu

**Method:** No waitlist

## Linguistics (LNG)

*Some minors are pre-registered*

**Contact:** Felicia Steele, Faculty Coordinator  
steele@tcnj.edu  
Diane Steinberg, Associate Chair  
dsteinberg@tcnj.edu

**Method:** No waitlist

## History

### History Education (HED)

*First year majors pre-registered / Minors are not pre-registered*

**Contact:** Laura Hargreaves, Program Assistant  
hargrea2@tcnj.edu

**Method:** No waitlist

## History (HIS)

*First year majors / minors are pre-registered*

**Contact:** Laura Hargreaves, Program Assistant  
hargrea2@tcnj.edu

**Method:** No waitlist

## International Studies (INT)

*Majors / Minors are not pre-registered*

**Contact:** Susan Sciblia, Program Assistant  
scibilis@tcnj.edu

**Method:** Contact Susan Sciblia

## Philosophy, Religion, & Classical Studies

### Classical Studies (CLS)

*First-year students are pre-registered*

**Contact:** Cecilia Colbeth, Program Coordinator  
colbeth@tcnj.edu

**Method:** Contact Cecilia Colbeth

### Greek (GRE)

**Contact:** Cecilia Colbeth, Program Coordinator  
colbeth@tcnj.edu

**Method:** Contact Cecilia Colbeth

### Latin (LAT)

**Contact:** Cecilia Colbeth, Program Coordinator  
colbeth@tcnj.edu

**Method:** Contact Cecilia Colbeth

## Philosophy (PHL)

*First-year students are pre-registered*

**Contact:** Cecilia Colbeth, Program Coordinator  
colbeth@tcnj.edu

**Method:** Contact Cecilia Colbeth

## Religion (REL)

*First-year students are pre-registered*

**Contact:** Cecilia Colbeth, Program Coordinator  
colbeth@tcnj.edu

**Method:** Contact Cecilia Colbeth

## Political Science (POL)

*First-year majors/minors are pre-registered*

**Contact:** Susan Scibilia, Program Assistant  
scibilis@tcnj.edu

**Method:** Contact Susan Scibilia

## Psychology (PSY)

*First-year students are mostly pre-registered*

**Contact:** Dr. Betsy Ruddy, Associate Chair  
ruddy@tcnj.edu

**Method:** No waitlist

## Sociology & Anthropology

### Anthropology (ANT)

**Contact:** Karen Dubrule, Program Assistant  
dubrulek@tcnj.edu

**Method:** Contact Karen Dubrule

## Sociology (SOC)

**Contact:** Karen Dubrule, Program Assistant  
dubrulek@tcnj.edu

**Method:** Contact Karen Dubrule

## World Languages

### Arabic (ARA)

**Contact:** Dee Dee Miles, Program Assistant  
milesd@tcnj.edu

**Method:** Contact Dee Dee Miles

### Chinese (CHI)

**Contact:** Dee Dee Miles, Program Assistant  
milesd@tcnj.edu

**Method:** Contact Dee Dee Miles

### French (FRE)

**Contact:** Dee Dee Miles, Program Assistant  
milesd@tcnj.edu

**Method:** Contact Dee Dee Miles

### German (GER)

**Contact:** Dee Dee Miles, Program Assistant  
milesd@tcnj.edu

**Method:** Contact Dee Dee Miles

### Italian (ITL)

**Contact:** Dee Dee Miles, Program Assistant  
milesd@tcnj.edu

**Method:** Contact Dee Dee Miles

## Japanese (JPN)

**Contact:** Dee Dee Miles, Program Assistant  
milesd@tcnj.edu

**Method:** Contact Dee Dee Miles

## Russian (RUS)

**Contact:** Dee Dee Miles, Program Assistant  
milesd@tcnj.edu

**Method:** Contact Dee Dee Miles

## Spanish (SPA)

*Majors / Minors are not pre-registered*

**Contact:** Dee Dee Miles, Program Assistant  
milesd@tcnj.edu

**Method:** Contact Dee Dee Miles

## World Languages & Cultures (WLC)

**Contact:** Dee Dee Miles, Program Assistant  
milesd@tcnj.edu

**Method:** Contact Dee Dee Miles

## Women's, Gender, & Sexuality Studies (WGS)

*First-year students are pre-registered*

**Contact:** Cecilia Colbeth, Program Coordinator  
colbeth@tcnj.edu

**Method:** Contact Cecilia Colbeth

## Other

### Holocaust & Genocide Studies (HGS)

*Majors / Minors are pre-registered*

**Contact:** Cecilia Colbeth, Program Coordinator  
colbeth@tcnj.edu

**Method:** Contact Cecilia Colbeth

### HSS (Orientation Courses)

*Majors / Minors are pre-registered*

**Contact:** Dr. Lisa Grimm, Associate Dean of HSS  
grimm@tcnj.edu

**Method:** No waitlist

# THE SCHOOL OF NURSING, HEALTH, & EXERCISE SCIENCE

## Health & Exercise Science (HES)

*Students may register in HES 160 & 172 if seats are available.*

**Contact:** Carol Wells, Program Assistant  
wells@tcnj.edu

**Method:** Use online form  
[https://tcnj.co1.qualtrics.com/jfe/form/SV\\_dm1x8IRm3ITK8aV?Q\\_JFE=qdg](https://tcnj.co1.qualtrics.com/jfe/form/SV_dm1x8IRm3ITK8aV?Q_JFE=qdg)

## Nursing (NUR)

*NUR 110 and 202 are open if seats available. Waitlists for BIO 141,142, 144 & CHE 111.*

**Contact:** Assistant Dean Scarpati  
scarpati@tcnj.edu

**Method:** Contact Assistant Dean Scarpati

## Public Health (PBH)

*PBH 240,375,376 & 379 open if seats available. PBH 220 enrollment managed by Program Asst.*

**Contact:** Mei Zhao, Program Assistant  
zhaom@tcnj.edu

**Method:** Use online form  
[https://tcnj.co1.qualtrics.com/jfe/form/SV\\_cxc1yXQ81542wGV](https://tcnj.co1.qualtrics.com/jfe/form/SV_cxc1yXQ81542wGV)

# THE SCHOOL OF SCIENCE

## Biology (BIO)

*Majors / minors are not pre-registered*

**Contact:** Luz Morales, Program Assistant  
Main Office (B-202)

**Method:** Use online form:  
<https://biology.tcnj.edu/waitlists-for-fall-2020/>

## Chemistry (CHE)

*Majors / minors are not pre-registered*

**Method:** Use online form  
<https://chemistry.tcnj.edu/waitlists/>

## Computer Science (CSC)

*Majors / minors are not pre-registered*

**Method:** Use online form  
<https://computerscience.tcnj.edu/students/current-students/registration-waitlist/>

## Mathematics & Statistics

*Majors / minors are not pre-registered*

### Mathematics (MAT)

**Method:** Use online form  
<http://mathstat.tcnj.edu>

### Mathematics Teaching (MTT)

**Method:** Use online form  
<http://mathstat.tcnj.edu>

### Statistics (STA)

**Method:** Use online form  
<http://mathstat.tcnj.edu>

## Physics (PHY)

*Majors / minors are not pre-registered*

**Contact:** Erin Chamberlin, Program Assistant  
Main Office (P-123)

**Method:** Google Forms for [PHY201](#) and [PHY202](#)

## Other (SCI)

*Applicable to orientation classes only*