WAITLISTING PROCESS

The registration process for Fall 2022 begins on April 5, 2022. If the course that you are attempting to enroll in is at its full capacity, you may request to be waitlisted. Waitlist procedures vary according to departments. Follow one of the links within the Table of Contents by using CTRL + click.
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THE SCHOOL OF THE ARTS AND COMMUNICATION

Art Education (AAE)
Contact: Olivia Burton, Program Assistant
burtono1@tcnj.edu
Method: Use online form
https://art.tcnj.edu/student-resources/advising/wait-list/

Art History (AAH)
Contact: Olivia Burton, Program Assistant
burtono1@tcnj.edu
Method: Use online form
https://art.tcnj.edu/student-resources/advising/wait-list/

Communication Studies (COM)
Majors / Minors may pre-register for up to 2 courses during pre-registration period
Contact: Kay Potucek, Program Assistant
potucekk@tcnj.edu
Method: No waitlist
Permission by instructor on case-by-case basis

Interactive Multimedia (IMM)
First-year majors are pre-registered
Contact: Rachel Lichtenberg, Program Assistant
lichtenr@tcnj.edu
Method: Use online form
https://imm.tcnj.edu/resources/waitlist/
Journalism & Professional Writing (JPW)
First-semester majors are pre-registered

Contact: Rosa Rodriguez, Program Assistant
rodrigro@tcnj.edu

Method: Each professor maintains waitlist

Music (MUS)

Contact: Tanisha Wells, Program Assistant
wellst@tcnj.edu

Method: Not waitlist; Permission by instructor on a case-by-case basis

Visual Arts (AAV)

Contact: Graphic design courses: Rachel Lichtenberg, Program Assistant: lichtenr@tcnj.edu
All other courses: Olivia Burton, Program Assistant
burtono1@tcnj.edu

Method: All graphic design courses, use online form
https://imm.tcnj.edu/resources/waitlist/
All other courses, use online form
https://art.tcnj.edu/student-resources/advising/wait-list/

Visual Performing Arts (VPA)

Contact: Erica Kalinowski, Assistant Dean
ekalinow@tcnj.edu

Method: Not waitlist; Permission by instructor on a case-by-case basis; instructor will communicate directly with Assistant Dean Kalinowski
Accounting (ACC)
Contact: Dr. Bea Chiang, Department Chair
bchiang@tcnj.edu
Method: Use School of Business Form
Permission of Chair on case-by-case basis

Economics (ECO)
Contact: Dr. Bozena Leven, Department Chair
bleven@tcnj.edu
Method: Use School of Business Form
Permission of Chair on case-by-case basis

Finance (FIN)
Contact: Dr. Seung Hee Choi, Department Chair
choi@tcnj.edu
Method: Use School of Business Form
Permission of Chair on case-by-case basis

Information Systems Technology (IST)
Contact: Dr. Bea Chiang, Department Chair
bchiang@tcnj.edu
Method: Use School of Business Form
Permission of Chair on case-by-case basis

International Business (INB)
Contact: Dr. Bozena Leven, Department Chair
bleven@tcnj.edu
Method: Use School of Business Form
Permission of Chair on case-by-case basis
Management (MGT)

Contact: Dr. Joao Neves, Department Chair
         neves@tcnj.edu
Method: Use School of Business Form
         Permission of Chair on case-by-case basis

Marketing (MKT)

Contact: Dr. John McCarty, Department Chair
         mccarty@tcnj.edu
Method: Use School of Business Form
         Permission of Chair on case-by-case basis

Other (BUS)

Contact: Dr. John McCarty, Department Chair
         mccarty@tcnj.edu
Method: Use School of Business Form
         Permission of Chair on case-by-case basis
THE SCHOOL OF EDUCATION

Elementary & Early Childhood Education
Early Child Education (ECE)
Contact: Dr. James Beyers, Department Chair
         beyers@tcnj.edu
Method: No waitlist

Elementary Education (ELE)
Contact: Dr. James Beyers, Department Chair
         beyers@tcnj.edu
Method: No waitlist

Elementary Education (ELEM)
Contact: Dr. James Beyers, Department Chair
         beyers@tcnj.edu
Method: No waitlist

Secondary Education (SED)
Contact: Dr. Brian Girard, Department Chair
         girarb@tcnj.edu
Method: No waitlist
Special Education

American Sign Language (ASL)

**Contact:** Dr. Steven Singer, ASL Coordinator

*singers@tcnj.edu*

**Method:** No waitlist

---

Reading & Language Arts (RAL)

**Contact:** Dr. Nadya Pancsofar, Department Co-Chair

*pancsofa@tcnj.edu*

**Method:** No waitlist

---

Speech & Language (SLP)

**Contact:** Dr. Nadya Pancsofar, Department Co-Chair

*pancsofa@tcnj.edu*

**Method:** No waitlist

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Special Education (SPE)

**Contact:** Dr. Nadya Pancsofar, Department Co-Chair

*pancsofa@tcnj.edu*

**Method:** No waitlist
Education of the Deaf & Hard of Hearing

Deaf & Hard of Hearing (DFHH)

Contact: Dr. Nadya Pancsofar, Department Co-Chair
pancsofa@tcnj.edu
Method: No waitlist

Deaf & Hard of Hearing (DHH)

Contact: Dr. Nadya Pancsofar, Department Co-Chair
pancsofa@tcnj.edu
Method: No waitlist

Other (EFN)

Contact: Dr. Brian Girard, Department Chair
girarb@tcnj.edu
Method: No waitlist
THE SCHOOL OF ENGINEERING

Engineering majors are preregistered into required science courses only as per the recommended 4-year semester-by-semester plan.

**Biomedical Engineering (BME)**
- **Contact:** Dr. Christopher Wagner, Department Chair
  - wagnerc@tcnj.edu
- **Method:** Use online form
  - [https://engineering.tcnj.edu/resources/current-students/registration-assistance/](https://engineering.tcnj.edu/resources/current-students/registration-assistance/)

**Civil Engineering (CIV)**
- **Contact:** Dr. Andrew Bechtel, Department Chair
  - bechtela@tcnj.edu
- **Method:** Use online form
  - [https://engineering.tcnj.edu/resources/current-students/registration-assistance/](https://engineering.tcnj.edu/resources/current-students/registration-assistance/)

**Electrical & Computer Engineering (ELC)**
- **Contact:** Dr. Anthony Deese, Department Chair
  - deesea@tcnj.edu
- **Method:** Use online form
  - [https://engineering.tcnj.edu/resources/current-students/registration-assistance/](https://engineering.tcnj.edu/resources/current-students/registration-assistance/)

**Mechanical Engineering (MEC)**
- **Contact:** Dr. Manish Paliwal, Department Chair
  - paliwal@tcnj.edu
- **Method:** Use online form
  - [https://engineering.tcnj.edu/resources/current-students/registration-assistance/](https://engineering.tcnj.edu/resources/current-students/registration-assistance/)
Integrative STEM Education (ETE, TED, TST)

Contact: Dr. Manuel Figueroa, Department Chair
figueroa@tcnj.edu
Method: Use online form
https://engineering.tcnj.edu/resources/current-students/registration-assistance/

General Engineering (ENG)

Contact: Biomedical, Civil, Electrical and Computer and Mechanical Engineering department chairs (dependent on course content)
Method: Use online form
https://engineering.tcnj.edu/resources/current-students/registration-assistance/
THE SCHOOL OF HUMANITIES & SOCIAL SCIENCES

African American Studies (AAS)
Majors / Minors are pre-registered
Contact: Chris Smith, Program Assistant
smithch@tcnj.edu
Dr. Piper Williams, Department Chair
williamp@tcnj.edu
Method: No waitlist

Criminology (CRI)
Majors / Minors are not pre-registered
Contact: Chris Smith, Program Assistant
smithch@tcnj.edu
Method: Contact Chris Smith

English
Comparative Literature (CMP)
Some minors are pre-registered
Contact: Dr. Harriet Hustis, Coordinator
hustis@tcnj.edu
Method: No waitlist

Creative Writing (CWR)
Some minors are pre-registered
Contact: Prof. Rosemurg, Coordinator
rose@tcnj.edu
Prof. Diane Steinberg, Associate Chair
dsteinbe@tcnj.edu
Method: No waitlist
English Secondary Education (EED)
Some majors are pre-registered
Contact: Dr. Emily Meixner, Coordinator
         meixner@tcnj.edu
         Prof. Diane Steinberg, Associate Chair
         dsteinbe@tcnj.edu
Method: No waitlist

English Literature (LIT)
Some majors / minors are pre-registered
Contact: Prof. Diane Steinberg, Associate Chair
         dsteinbe@tcnj.edu
Method: No waitlist

Linguistics (LNG)
Some majors/minors are pre-registered
Contact: Dr. Felicia Steele, Coordinator,
         steele@tcnj.edu
         Dr. Regina Morin, Coordinator,
         rmorin@tcnj.edu
         Prof. Diane Steinberg, Associate Chair
         dsteinbe@tcnj.edu
Method: No waitlist

History
History Education (HED)
First year majors pre-registered / Minors are not pre-registered
Contact: Laura Hargreaves, Program Assistant
         hargrea2@tcnj.edu
Method: No waitlist
History (HIS)
First year majors / minors are pre-registered
Contact: Laura Hargreaves, Program Assistant
hargrea2@tcnj.edu
Method: No waitlist

International Studies (INT)
Majors / Minors are not pre-registered
Contact: Susan Sciblia, Program Assistant
scibilis@tcnj.edu
Method: Contact Susan Sciblia

Philosophy, Religion, & Classical Studies
Classical Studies (CLS)
First-year students are pre-registered
Contact: Cecilia Colbeth, Program Coordinator
colbeth@tcnj.edu
Method: Contact Cecilia Colbeth

Greek (GRE)
Contact: Cecilia Colbeth, Program Coordinator
colbeth@tcnj.edu
Method: Contact Cecilia Colbeth

Latin (LAT)
Contact: Cecilia Colbeth, Program Coordinator
colbeth@tcnj.edu
Method: Contact Cecilia Colbeth
Philosophy (PHL)
First-year students are pre-registered
Contact: Cecilia Colbeth, Program Coordinator
colbeth@tcnj.edu
Method: Contact Cecilia Colbeth

Religion (REL)
First-year students are pre-registered
Contact: Cecilia Colbeth, Program Coordinator
colbeth@tcnj.edu
Method: Contact Cecilia Colbeth

Political Science (POL)
First-year majors/minors are pre-registered
Contact: Susan Scibilia, Program Assistant
scibilis@tcnj.edu
Method: Use Political Science Form

Psychology (PSY)
First-year students are mostly pre-registered
Contact: Dr. Betsy Ruddy, Associate Chair
ruddy@tcnj.edu
Method: No waitlist

Sociology & Anthropology
Anthropology (ANT)
Contact: Karen Dubrule, Program Assistant
dubrulek@tcnj.edu
Method: Contact Karen Dubrule
Sociology (SOC)
**Contact:** Karen Dubrule, Program Assistant
dubrulek@tcnj.edu
**Method:** Contact Karen Dubrule

World Languages

Chinese (CHI)
**Contact:** Dee Dee Miles, Program Assistant
milesd@tcnj.edu
**Method:** Use [WLC Waitlist/Enrollment Help Form](#)

French (FRE)
**Contact:** Dee Dee Miles, Program Assistant
milesd@tcnj.edu
**Method:** Use [WLC Waitlist/Enrollment Help Form](#)

German (GER)
**Contact:** Dee Dee Miles, Program Assistant
milesd@tcnj.edu
**Method:** Use [WLC Waitlist/Enrollment Help Form](#)

Italian (ITL)
**Contact:** Dee Dee Miles, Program Assistant
milesd@tcnj.edu
**Method:** Use [WLC Waitlist/Enrollment Help Form](#)

Japanese (JPN)
**Contact:** Dee Dee Miles, Program Assistant
milesd@tcnj.edu
**Method:** Use [WLC Waitlist/Enrollment Help Form](#)
Spanish (SPA)
*Majors / Minors are not pre-registered*
**Contact:** Dee Dee Miles, Program Assistant
milesd@tcnj.edu
**Method:** Use [WLC Waitlist/Enrollment Help Form](#)

World Languages & Cultures (WLC)
**Contact:** Dee Dee Miles, Program Assistant
milesd@tcnj.edu
**Method:** Use [WLC Waitlist/Enrollment Help Form](#)

Women's, Gender, & Sexuality Studies (WGS)
*First-year students are pre-registered*
**Contact:** Cecilia Colbeth, Program Coordinator
colbeth@tcnj.edu
**Method:** Contact Cecilia Colbeth

Other

Holocaust & Genocide Studies (HGS)
*Majors / Minors are pre-registered*
**Contact:** Cecilia Colbeth, Program Coordinator
colbeth@tcnj.edu
**Method:** Contact Cecilia Colbeth

HSS (Orientation Courses)
*Majors / Minors are pre-registered*
**Contact:** Dr. Lisa Grimm, Associate Dean of HSS
grimm@tcnj.edu
**Method:** No waitlist
THE SCHOOL OF NURSING, HEALTH, & EXERCISE SCIENCE

Health & Exercise Science (HES)
Students may register in HES 160 & 172 if seats are available.

Contact: Carol Wells, Program Assistant
         wells@tcnj.edu
Method: Use online form

Nursing (NUR)
NUR 110 and 202 are open if seats available. Waitlists for BIO 141, 142, 144 & CHE 111.

Contact: Assistant Dean Scarpati
         scarpati@tcnj.edu
Method: Contact Assistant Dean Scarpati

Public Health (PBH)
PBH 240, 375, 376 & 379 open if seats available. PBH 220 enrollment managed by Program Asst.

Contact: Mei Zhao, Program Assistant
         zhaom@tcnj.edu
Method: Use online form
THE SCHOOL OF SCIENCE

Biology (BIO)
Majors / minors are not pre-registered
Contact: Luz Morales, Program Assistant
Main Office (B-202)
Method: Use Biology Waitlist form

Chemistry (CHE)
Majors / minors are not pre-registered
Method: Use Chemistry Waitlist form

Computer Science (CSC)
Majors / minors are not pre-registered
Method: Use Computer Science Waitlist form

Mathematics & Statistics
Majors / minors are not pre-registered
Mathematics (MAT)
Method: Use Online form

Mathematics Teaching (MTT)
Method: Use Online form

Statistics (STA)
Method: Use Online form
Physics (PHY)
Majors / minors are not pre-registered
Contact: Erin Chamberlin, Program Assistant
        Main Office (P-123)
Method: Use Physics Online form

Other (SCI)
Applicable to orientation classes only